

SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

Board Chairman Reynolds called the regular meeting of the Board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on January 11, 2016 in the District Office Conference Room. The Pledge of Allegiance was recited.

Board Members in Attendance

Mike Reynolds, Jenny Daniels, Jason Redick, Nick Augsburger, Angela Clegg, Carol Babcock, Debra Brown, Jason Van Eck, Chanz Keeney

Board Attendance

Staff Members in Attendance

Superintendent Keith Winslow; Administrators: Kevin Strong, Ralph Brown, Luke Augsburger, Colleen Henry, Josh Dargis, Terry Augustadt, Todd Barrett, Mark Looney, Cathy Hurowitz, Cheryl Hicks, Josh Darwood, Courtney Murphy; Certified: Lisa Canaday, Trey Hagen, Elizabeth Beckett, Cathy Hawkins, Kristi Fosback, Rosie Clifford, Barbi Riggs; Classified: Coletta Nelson; Board Recording Secretary Julie Emmert

Staff Attendance

Other Attendance

Sean Morgan, representing the *New Era*, Rose Peda, Sweet Home Library, parents and grandparents of ESPY winners

Other Attendance

2. ESPY Awards

Every month two students are selected from each school and presented with an ESPY Award at the Board Meeting. The award is presented to students who are doing well academically and have an exceptionally positive attitude about school. They demonstrate respect and responsibility towards staff and their peers. They show courage by not conforming to peer pressure and refuse to accept anyone who bullies. Selections for the month of January are: Foster School – Aaron Hayes, Russell Schroeder; Hawthorne School – Emilee Graham, Layla Prewitt; Holley School – Kyle Johnston; Oak Heights School – Eddie Newell, Genesis Taraski; SH Jr. High School – Kailey James, Torree Hawken; and SH High School – Daniel Virtue, Mikkala Weld. Congratulations to all of this month's ESPY Award winners! Jenny Daniels handed out the awards.

ESPY Awards

3. Staff Recognition

Superintendent Winslow reported January's Staff Recognition winners: Maintenance – Dawn Hilburn and Shannon Thayer, Transportation – Cheryl Hicks, Darin Dixon, Ron Carter.

Staff Recognition

4. Agenda Approval/Changes

Chairman Reynolds called for changes and/or approval of the agenda.

Approve
Agenda

Motion No. 16-1: Board Member Carol Babcock moved to approve the agenda as presented. Board Member Jason Van Eck seconded the motion. The motion passed unanimously.

5. Public Comments

Public Comments
Information

6. Student & Personnel Reports/Comments

A. High School Student Representative Report

Esther Gunselman, the High School representative reported several fundraisers that the High School will be doing. Upcoming events are Battle of the Sexes and Mr. Husky will be coming up.

SHHS Student
Report

B. Administrator/Staff Reports

1) Administrators

A. Colleen Henry, along with Rose Peda from the City Library gave a presentation about the collection development policy for the Sweet Home District Libraries. Ms. Henry thanked Rose Peda for her knowledge and willingness to help our district with needs and support. Friends of the library can offer story time for k-2 students and encourages class field trips to come visit the library. The Library also finds books for schools by subject or series for class projects or for fun reading. They

Administrator
Reports

also purchase all of the books for battle of the books program. Ms. Henry shared the next steps for our district:

1. Weed the most age-sensitive non-fiction sections
2. Complete book inventory
3. Complete Library Needs survey
4. Ongoing staff training on digital resources
5. Assemble Collection Development Committee
6. Continue to seek out partnerships to support library needs

B. Cathy Hurowitz reported that staff from OMSI will be here tomorrow, January 12th - 14th for a hands on TAG workshop for kids. Mrs. Hurowitz also gave information on the new secondary (6-12) Math adoption. She shared that the district is looking for two teachers to volunteer to use a new pilot of blended learning for two years for new technology.

C. Certified and Classified Representatives - none

Certified/Classified

D. Superintendent's Report

**Reports
Superintendent
Report**

- 1) The 5th year program with districts is in jeopardy of ending. Mr. Winslow shared information and a Legislative Concept Senator Gelser and our task force will propose. This will be a replacement of what we are doing with our current 5th year program. Mr. Winslow explained what the 5th year program is and what benefits students receive from this program. Fifty percent of our seniors have already committed to attend Linn Benton so far this year.
- 2) Mr. Winslow reported that there was a Transportation audit today. Cheryl Hicks in transportation gathered all required documentation. This audit was scheduled for two days but they were able to complete the audit in one day. The audit was a success with only a few things to fix and are in compliance in all areas.
- 3) Mr. Winslow presented information on our CTE-Civil Rights audit that will be held March 8-9, 2016.
- 4) Mr. Winslow provided an update on the superintendent hire. Application deadline closed Friday and we ended with 18 candidates. We will be screening tomorrow and Wednesday and we will move to the High School library to narrow it down to the people that we want to interview. On February 2 – 4 we will start the 2nd process with interviews.

7. Consent Agenda

Consent Agenda

- A. Approved minutes from December 14, 2015 School Board Meeting.
- B. Approved Out-of-State field trip for High School Baseball team to Redding California March 23-26, 2016.

Motion No. 16-2: Board Member Jason Van Eck moved to approve the consent agenda, as presented. Board Member Debra Brown seconded the motion. The motion passed unanimously.

**Approve Consent
Agenda**

8. Information/Discussion

Information Items

A. Budget Update/ Safety Information

Budget Update

Business Manager Strong presented the budget update. He reported that Administrative/Managers/Retirement Stipend previous year's amount included a buy-out for the Superintendent and a teacher who had retired.

Mr. Strong handed out the financial report for board members to review for next month's board meeting.

Safety: Mr. Strong reported that there were two recordable incidents in the month of

Safety Update

December. A staff member on recess duty was hit on the head with a basketball resulting in neck pain. The second incident was a bus driver who sustained fractured ribs when another vehicle collided with the bus.

- B. Staff Members as Vendors: Mr. Winslow provided current Board Policy for vendors along with a possible addition to current Policy DJD that would protect the district. He shared information that our OSBA attorney gave us. Both our current policy and the Oregon ethic laws approve using staff as vendors. Mr. Strong looked up rental agreements from other rental companies and found that they often hold renters more responsible for equipment damage than an agreement we would use.

Staff Members as Vendors

Carol Babcock asked if we would be using our maintenance funds and not federal funds to pay for rentals. Mr. Strong confirmed that we would only use maintenance funds.

Chanz Keeney had Mr. Winslow read the conflict of interest on GBC- Staff Ethics. Kevin Strong explained that his understanding is that policy GBC deals with officials using their position to obtain a financial benefit that would not otherwise be available but for the position held. This is not the case in our situation and does not apply.

Debra Brown thinks this is a positive thing and that if we are covered by policy we should go ahead with it.

Angela Clegg felt that with the updated policy it covers all of her previous concerns.

Jenny Daniels would like the policy to state “in case of emergency only” and not be a daily practice. Mr. Winslow explained the new policy.

Motion No. 16-3: Board Member Jason Van Eck moved to make board policy DJD an action item for a 1st reading. Board Member Debra Brown seconded the motion. The motion passed unanimously.

- C. Board Policy Revisions - 1st reading
JHFF-AR – Sexual Conduct Complaint Form
IGBC – Title I/Parental Involvement/Comparability Compliance
IGBC-AR – Process for Annual Review of Parent Involvement

**Policy Revisions
1st reading**

9. Action Items

- A. Adopted the 2016-2017 Budget Calendar
B. Vendor Policy DJD – 1st reading

Action Items

Motion No. 16-4: Board Member Carol Babcock moved to adopt the 2016-17 Budget Calendar as presented. Board Member Angela Clegg seconded the motion. The motion passed unanimously.

Motion No. 16-5: Board Member Jason Van Eck moved to make DJD a 1st reading in the next board meeting. Board Member Nick Augsburg seconded the motion. The motion passed unanimously.

- 10. Board Comments** – Jenny Daniels praised Kristin Adams for contacting her son after he completed the 5th year program.

Board Comments

11. Executive Session

- A. ORS 192.660 (2) (a)

Executive Session

12. Returned to regular session at 8:17 p.m.

13. Late Items - none

Late items

14. Future Agenda Items

**Future Agenda
Items**

- A. Board Officer Meeting February 1, 2016 at 3:30 p.m. at District Office
- B. Next Board Meeting, February 8, 2016 at 6:30 p.m. in DO Board Room

15. Adjournment

Adjournment

The meeting adjourned at approximately 8:18 p.m.

Signature, Board Chairman

Julie Emmert, Board Recording Secretary 11116 amind
Meeting was also recorded