

SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

Board Chairman Reynolds called the regular meeting of the Board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on March 14, 2016 in the District Office Conference Room. The Pledge of Allegiance was recited.

Board Members in Attendance

Mike Reynolds, Jenny Daniels, Jason Redick, Nick Augsburger, Carol Babcock, Debra Brown, Jason Van Eck, Chanz Keeney Absent: Angela Clegg

Board Attendance

Staff Members in Attendance

Superintendent Keith Winslow; Administrators: Kevin Strong, Ralph Brown, Luke Augsburger, Colleen Henry, Glenna DeSouza Josh Dargis, Todd Barrett, Mark Looney, Cathy Hurowitz, Cheryl Hicks, Josh Darwood; Certified: Lisa Canaday, Chris Hiaasen, Connie May Elizabeth Beckett, Barbi Riggs, Stephanie Stephenson; Classified: Velma Canfield, Cheryl Bishop, Kendra McCaslin, Brenda Tunnell; Board Recording Secretary: Julie Emmert

Staff Attendance

Other Attendance

Sean Morgan, representing the *New Era*, parents and grandparents of ESPY winners

Other Attendance

2. ESPY Awards

Every month two students are selected from each school and presented with an ESPY Award at the Board Meeting. The award is presented to students who are doing well academically and have an exceptionally positive attitude about school. They demonstrate respect and responsibility towards staff and their peers. They show courage by not conforming to peer pressure and refuse to accept anyone who bullies. Selections for the month of March are: Foster School – Faith Baker, Audrey Woodham; Hawthorne School – McKinzi Neese, Madelyn Reynolds; Holley School Jamie Seward; Oak Heights School – Trevvor Starkey, Hayden Smith; SH Jr. High School – Shylo Gustine, Brom Sherwood; and SH High School – Noah Moore, Molly Fisher. Congratulations to all of this month's ESPY Award winners! Nick Augsburger handed out the awards.

ESPY Awards

3. Agenda Approval/Changes

Chairman Reynolds called for changes and/or approval of the agenda.

Approve
Agenda

Motion No. 16:11: Board Member Jason Redick moved to approve the agenda as presented with additional late items, moving 7A to an action item and correcting date of resignation for Christina Lamb from 2015 to 2016. Board Member Jenny Daniels seconded the motion. The motion passed unanimously.

4. Public Comments – No public comments

Public Comments
Information

5. Student & Personnel Reports/Comments

A. High School Student Representative Report

Esther Gunselman, the High School representative reported on the events during May week and fundraisers that will help students with sports fees and extra-curricular events like Prom.

SHHS Student
Report

B. Administrator/Staff Reports

Todd Barrett, Holley Elementary Principal, gave a report on Outdoor school and Holley's fundraiser that was a great success raising over \$7,000.

Steve Brown, Athletic Director from the High School, reported on Winter Sports: Cheer – State Champions; Wrestling – regional Champs, took 16 wrestlers to State; Swimming boys - 2nd in Districts and 3rd in State; Swimming girls 1st in District and 1st in State; Dairy Farmers Academic All State.

Administrator
Reports

Cathy Hurowitz discussed: *Math Curriculum Adoption* - grades 6-8 chose CORE Focus. It will cost approximately \$36,000 with shipping. The High School math department has been reviewing the materials that are on the ODE adoption list; *COMP* – To date 28 new teaching staff and 10 mentors have completed or will complete the workshops; *Title 1* – This is the third year that we are school-wide title at our

elementary schools. A desk audit of our Federal Programs that operated during the 2015-16 school year will be audited this fall; *Mentors* – There are 10 mentors/coaches serving our new teaching staff, all have completed or will complete year two of the ODE training. During their next mentor PLC they are going to view Erick Jensen webinar that addresses the cognitive capacity and academic language needs associated with students of poverty and learn strategies to support the students; *Math Alignment* – Grades K-6 met to review agreed upon unit testing and to review and make modifications the math pacing guide; *CTE Metals* – Tom Hull has been working with our new metals teacher and has donated raw materials for the metals class like stainless steel, granite slabs and a wood slab for students making tables; *Blended Learning* – Three teachers from the High School were chosen to develop a Blended Learning environment in their classroom – Daniel Shelton, Elizabeth Lytle and Chris Hiaasen; *Professional Development Survey* – A spring Professional Development Survey will go out after spring break. Principals have been asked to submit Professional Development needs, concerns, and questions to be included in the survey.

C. Certified and Classified Representatives - none

Certified/Classified

D. Superintendents Report

Reports
Superintendent
Report

- 1) Attendance Award – Foster was the winner for February.
- 2) Staff Recognition – Peggy Emmert, Michelle Knight and Angela Stevens were awarded certificates for staff recognition. Kids wanted to recognize Mrs. Stevens for her organization. Peggy and Michelle were recognized for their positive attitude to help parents and community.
- 3) Division 22 Standards – Mr. Winslow reported on the Division 22 Standards Assurances with the report to the community. Of the 55 standards, this year’s focus was on District Improvement Plan, Policies on Reporting Child Abuse, Diploma requirements, District Curriculum and Required Instructional Time. Mr. Winslow shared that we are in full compliance with these standards.

6. **Consent Agenda**

Consent Agenda

- A. Approved minutes from February 8, 2016 School Board Meeting
- B. Accepted resignation of Lesli Jennings, 6th grade Teacher at Oak Heights Elementary effective immediately
- C. Accepted resignation of Catherine Hurowitz, Director of Student Achievement effective June 30, 2016
- D. Accept resignation of Nazia Swartz, Language Arts teacher at the Sweet Home Jr. High School effective June 30, 2016
- E. Accepted resignation of Christina Lamb, Resource Teacher at the Sweet Home High School/Foster Elementary effective June 30, 2016
- F. Accepted retirement of Keith Winslow, Superintendent of Sweet Home School District effective April 1, 2016 and approve a Special Contract from April 1, 2016 through June 30, 2016

Motion No. 16-12: Board Member Nick Augsburger moved to approve the consent agenda, as presented. Board Member Carol Babcock seconded the motion. The motion passed unanimously.

Approve Consent
Agenda

7. **Information/Discussion**

Information Items

A. Budget Update/ Safety Information/Boiler Information

Budget Update

Budget: Mr. Strong presented the budget update for the month. Year to date spending is up \$22,000 from last year – one item not listed is the boiler replacement at the High School Pool which will be approximately \$27,000 - \$28,000.

Boiler Information
Proposal

Safety: There was one reportable incident in the month of February. A staff member sliced his finger with a box cutter while trying to clear jammed plastic out of a 3D printer.

Safety Update

Minimum Wage Law: Mr. Strong gave a report on the new minimum wage beginning July 1, 2016.

Minimum Wage Law

B. Fire School- Mr. Winslow reported that fire school will be held April 6-8, 2016 and gave a short explanation of what they will be doing during this week.

Fire School

C. Board Policy Revisions – 1st Reading

**Policy Revisions
1st reading**

BBFA – Board Member Ethics and Conflicts of Interest

BBFB – Board Member Ethics and Nepotism

IL – Assessment Program

JEA – Compulsory Attendance

JEBA – Early Entrance

JFCH/JFCI – Drug and Alcohol Abuse by Students

JFCH/JFCI-AR – Drug and Alcohol Abuse by Students

JFCG/KGC/GBK – Tobacco-Free Environment

JFCG-AR – Discipline for Use, Possession, Distribution or Sale of Tobacco Products or Inhalant Delivery Systems

8. Action Items

Action Items

A. Approved Proposed 2016-2017 School Calendar

B. Approved Hire of Tom Yahraes as Superintendent of Schools commencing July 1, 2016

C. Approved Sole Source Purchase

Motion No. 16-13: Board Member Jason Redick moved to adopt the 2016-2017 School Calendar as presented. Board Member Debra Brown seconded the motion. The motion passed unanimously.

**2016-17 School
Calendar Adoption**

Motion No. 16-14: Board Member Jason Redick moved to approve the Hire of Tom Yahraes as Superintendents of Schools beginning July 1, 2016. Board Member Jason Van Eck seconded the motion. The motion passed unanimously.

**Superintendent
Hire Approval**

Sole Source Purchase- Mr. Strong reported that the maintenance department is proposing an upgrade of software and heating controls at the High School. The Auto Shop, Metal Shop, D Building and Forest Products building have an outdated Staepha heating control system while the rest of the High School has an Alerton system. The purchase will be through Environmental Controls Corp. which is the Alerton authorized dealer for our region.

**Sole Source
Purchase**

Motion No. 16-15: Board Member Carol Babcock moved to approve the Sole Source Purchase Proposal. Board Member Jenny Daniels seconded the motion. The motion passed unanimously.

9. Board Comments – Jason Van Eck asked where the money to fix the roof would come from now that we are using the roof money for the pool.

Board Comments

10. Executive Session

Executive Session

A. ORS 192.660 (2) (a)

B. ORS 192.660 (2) (d)

11. Returned to regular session at 8:37 p.m.

12. Approved Licensed Recommendations

**Licensed
Recommendations**

Motion No. 16-16: Board Member Jason Redick moved to approve the Licensed Recommendations. Board Member Jason Van Eck seconded the motion. The motion passed unanimously.

13. Approved Classified Negotiation Board Representative

**Classified
Negotiations**

***Motion No. 16-17:** Board Member Jason Redick moved to appoint Mike Reynolds and Debra Brown as the Board Representatives for classified negotiations. Board Member Jenny Daniels seconded the motion. The motion passed unanimously.*

14. Superintendent Endorsement

**Superintendent
Endorsement**

15. Future Agenda Items

**Future Agenda
Items**

- D. Board Officer Meeting April 4, 2016 at 3:30 p.m. at District Office
- E. Next Board Meeting, April 11, 2016 at 6:30 p.m. in DO Board Room

16. Adjournment

Adjournment

The meeting adjourned at approximately 8:59 p.m.

Signature, Board Chairman

Julie Emmert, Board Recording Secretary 3/14/16 Meeting was also recorded